



**Privacy Policy  
"Open Balkan" Initiative**

**Notice on the protection of personal data for persons contacting the National Employment Service for the provision of services**

**In order to protect your right to privacy, guaranteed by the Law on Personal Data Protection, we would like to inform you of the following:**

**Operator contact details**

Your personal data is processed and taken care of by the National Employment Service of the Republic of Serbia, which has the status of an organization for compulsory social insurance, with headquarters in Kragujevac, 37 Svetozara Markovića St., Registration Number: 17539957.

For all additional questions about the services provided by the operator, within the "Open Balkan" Initiative, you can send an e-mail to: [openbalkan@nsz.gov.rs](mailto:openbalkan@nsz.gov.rs) or regular mail to the following postal address: National Employment Service, Directorate, Working Unit in Belgrade: 8 Kralja Milutina St., Belgrade, Republic of Serbia.

**Legal basis for providing the service**

Law on Employment and Unemployment Insurance ("Official Gazette of the RS" Nos. 36/09, 88/10, 38/15, 113/17 - other law, 113/17 and 49/21), Law on Employment of Foreign Citizens ("Official Gazette of the RS" Nos. 128/14, 113/17, 50/18 and 31/19), Law on Confirmation of the Agreement on Interconnection of Schemes for the Electronic Identification of Citizens of the Western Balkans ("Official Gazette of the RS - International Agreements", No. 27/21), Law on Confirmation of the Agreement on Conditions for Free Access to the Labour Market in the Western Balkans ("Official Gazette of the RS - International Agreements", No. 27/21).

**Purpose of personal data processing**

The National Employment Service, as the public employment service of the Republic of Serbia, performs employment activities and provides services to jobseekers and employers. If you opt for employment assistance by the Public Employment Service of the Republic of Serbia, by registering on the website of the National Employment Service <https://www.nsz.gov.rs/employee>, you will have the following options:

- personalized registration in your native language;
- obtaining information about a large number of vacancies in the territory of the entire Republic of Serbia;
- being noticed and contacted by a large number of employers;
- performing detailed searches of vacant positions, according to all relevant criteria;
- obtaining information on vacancies advertised by employers in branches of the National Service;
- obtaining useful advice on the subject of job search and presentation to the employer (writing a work resume and conducting interview with the employer);



- obtaining information about all other activities of the National Service;
- acquiring statistical indicators on supply and demand on the labour market in the Republic of Serbia;
- gaining access to the database of current legal regulations related to the labour market.

For the purpose of providing the aforementioned services, the National Employment Service processes only necessary personal data. Your personal data may be available to employers, competent state authorities and organizations, bodies and organizations of the autonomous province and local self-government, and other legal and natural persons with public powers.

In order to protect your right to privacy, we inform you that you have:

- the right to access your data;
- the right to request the correction of your data;
- the right to request that we delete your data;
- the right to restrict the processing of your data;
- the right to file a complaint if you believe that your right to privacy has been violated and the right to file a complaint with the Commissioner for Information of Public Importance and Protection of Personal Data;

Please note that the National Employment Service does not perform automated individual decision-making and profiling.

For all additional questions regarding this privacy policy and requests to exercise the aforementioned privacy rights, you can send an inquiry to: [lzzpol@nsz.gov.rs](mailto:lzzpol@nsz.gov.rs)

Your personal data will be treated as confidential information and will be **stored permanently** in the Republic of Serbia, in accordance with the Law, with the application of appropriate technical, organizational and HR measures that ensure their security, and the processing of your data will be carried out only by authorized employees of the National Employment Service. Your data may be transferred to a state signatory to the Agreement on Conditions for Free Access to the Labour Market in the Western Balkans.

Bearing in mind that the National Employment Service will keep records of your personal data, it is necessary that you provide us with accurate and complete data. Otherwise, you will not be able to use the services of the National Employment Service.